



**BE
THE
BEST.**



MITCHELLTECH

Application for Admission

APPLICATION DATA

DIRECTIONS

HOW TO APPLY

To be considered for acceptance into an Associate Degree or Diploma program at Mitchell Tech, you must do the following:

1. Complete this application form or apply online.
2. Request official transcripts from high school, colleges, and/or technical schools attended or GED scores.
3. Request scores from schools or agencies for any of the following tests you have taken: ACT, Accuplacer, or Compass.
4. If above testing was not completed or scores do not meet program standards, complete an admissions test at Mitchell Tech.

Upon successful completion of the application process, the prospective student will be asked to submit a non-refundable \$60 matriculation fee to be accepted into the program of interest.

NEED FINANCIAL AID?

To apply for financial aid, you must first apply for admission to Mitchell Tech in the particular program you are interested.

The student (and his or her parent[s] if financially dependent) will use the tax return information from 2 years prior to the enrollment year. For example, if you are enrolling in 2023-2024, you will use 2021 federal tax information. You will not have to manually enter your tax information; instead you will "link to IRS" and your tax information will be transferred to your FAFSA.

To complete the FAFSA please go to <https://studentaid.gov/h/apply-for-aid/fafsa>. You (the student) and a parent will need to create a FSA ID and you can accomplish that at <https://studentaid.gov/fsa-id/create-account/launch>

Mitchell Tech's Title IV code number is: **008284**. Financial aid is available on an annual basis and your eligibility is determined each year with a new application. Students must meet satisfactory progress requirements to continue eligibility for financial aid.

OTHER INFORMATION

If you would like additional information about financial aid or would like to set up an appointment to discuss programs available, contact the Financial Aid Office at (605) 995-3052 or toll-free nationwide (800) 684-1969.

Please note: Financial aid policies are set by the federal government and are subject to change. Information in this brochure may be updated at any time. For the most current information, contact the Financial Aid Office.

Career Counseling & Testing: Counseling is available at Mitchell Tech to assist you in choosing and enrolling in a program/major.

When to Apply: Class enrollments are limited so early application is to your advantage. Mitchell Tech semesters begin in August and January. Check with the Admissions Office.

Tuition Deposits: Tuition deposits will be required once a program is full. The tuition deposit of \$150 will be applied to the student's tuition the first semester of class. In case a student opts not to attend, the tuition deposit is non-refundable.

HOW TO REACH US

Write to:
Admissions Office
Mitchell Technical College
1800 E. Spruce St.
Mitchell, SD 57301

Call:
(605) 995-3025 or
1-800-684-1969

Visit:
1800 E. Spruce Street
Mitchell, SD

Fax:
(605) 995-3067

E-mail:
admissions@mitchelltech.edu

Website:
www.mitchelltech.edu

Online Application Form:
www.mitchelltech.edu/apply

PLEASE PRINT CLEARLY

FULL NAME

Last

First

Middle

Maiden

Preferred First Name

Please list all other names that may appear on your academic records

Social Security Number

Are you older than 16 years of age?

Yes

No

Date of Birth

PERMANENT ADDRESS

Street or Box Number

City

State

Zip Code

Would you like your mail directed to another address?

Yes

No

If you marked "yes", then please complete the following information below.

Current Address

Street or Box Number

City

State

Zip Code

How long is the current address valid?

CONTACT PHONE

Home Phone

Cell Phone

Can we text you?

Yes

No

E-MAIL ADDRESS

CONTACT PREFERENCE

What is the best way to contact you:

☐ Home Phone

☐ Cell Phone

☐ Text

☐ Email

DEMOGRAPHIC INFORMATION

The following information is regarded as **VOLUNTARY**. The statistical data helps us maintain accurate records and provides accurate demographic information to various funding and governmental entities, but does not affect acceptance into Mitchell Technical College.

Gender: ☐ Male ☐ Female

Are you Hispanic/Latino?: ☐ Yes ☐ No

Race (check more than one box, if applicable): ☐ American Indian or Alaska Native

☐ Asian

☐ Black or African American

☐ White

☐ Native Hawaiian or Other Pacific Islander

Marital status: ☐ Single ☐ Married ☐ Divorced ☐ Widowed

Do you have children under 18 years of age?: ☐ Yes ☐ No

U.S. military veteran: ☐ Yes ☐ No If "Yes," branch of service: _____

Turn Page and Complete Second Part ►

PLEASE PRINT CLEARLY

PROGRAM / MAJOR

For what term are you enrolling at Mitchell Tech? (please check a box and add a year)

Have you previously applied to Mitchell Tech?

Name of the program / major

☐ Fall 20 _____ ☐ Spring 20 _____

Yes

No

If so, when? _____

What program? _____

EDUCATION

High School from which you will or did graduate

Name

City

State

Date of high school graduation

Month / Year

Have you taken or do you plan to take the ACT?

Yes

No

Was a GED taken to earn high school equivalency?

Yes

No

If yes, provide the year it was completed: _____

Name on school records if different than above

Last

First

Middle

Maiden

List previous technical, college or military schooling including Mitchell Tech

Name of School

City / State

Course

Start / Finish Date

Name of School

City / State

Course

Start / Finish Date

OTHER INFORMATION

What is the relationship to this person (please circle one)?

PARENT

GUARDIAN

SPOUSE

Parent/Guardian Address

Street or Box Number

City

State

Zip Code

CITIZENSHIP

_____ USA

_____ Permanent Resident Alien

_____ Refugee / Asylee

_____ Other (specify) _____

REFERRAL INFORMATION

If referred to Mitchell Tech by **an individual**, please share the name and address of the person that referred you.

How did you hear about Mitchell Tech? (please circle your selections)

Family Member

E-mail Newsletter

Radio

High School Visit

A Friend

Search Engine

Alumnus

College Fair

High School Counselor

Business/Industry Contact

Facebook

Tech Camp

Mitchell Tech Instructor

TV Ad

Exploration Day Visit

Career Expo

Mitchell Tech Website

Web Ad

High School Teacher

Twitter

Last

First

His or her address

Street or Box Number

City

State

Zip Code